A regular meeting of the Board of Trustees of the Maywood Public Library was held on January 23, 2020 in the Hackbarth Auditorium in the Library.

In accordance with the requirements of the Sunshine Law of the State of New Jersey, the area newspapers have been properly notified of this meeting.

President Lapin called the meeting to order at 6:30 PM.

The following were present:

Trustees: L. Lapin, M. Stathis, C. Gundumalla, E. Engel, E. Pope,
Library Director: Caitlin Hull
Mayor Richard Bolan
School Superintendent Liaison: D. Cicarelli

The following were absent:
Trustee: M. Matos-Rowe
Council Liaison: M. Gervino

REORGANIZATION

Motion to appoint Lorraine Lapin as President moved by Stathis and seconded by Pope.
Motion to appoint Matthew Stathis as Vice-President moved by Pope and seconded by Engel.
Motion to appoint Eileen Engel as Secretary moved by Pope and seconded by Stathis.
Motion to appoint Ellen Pope as Treasurer moved by Engel and seconded by Stathis.

REVIEW AND APPROVAL OF 2020 RESOLUTIONS

Motion to approve Resolution 2020-01 (Establish the Annual Schedule of Meetings) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-2 (Authorize Hours of Operation) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-3 (Designate Days Library will be Closed) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-4 (Designate Official Newspapers) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-5 (Designate Official Depositories) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-6 (Authorize Signatures on Checks) moved by Stathis and seconded by Engel.
Motion to approve Resolution 2020-7 (Library Purchasing Agent) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-8 (Retain Professional Services without Competitive Bidding) moved by Stathis and seconded by Lapin

Motion to approve Resolution 2020-9 (Appointing Attorney) moved by Stathis and seconded by Lapin

Motion to approve Resolution 2020-10 (Appointing Auditor) moved by Stathis and seconded by Engel

Motion to approve Resolution 2020-11 (Establish Petty Cash Accounts) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-12 (Maintain Membership in BCCLS) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-13 (Authorization to Sign Payroll) moved by Stathis and seconded by Lapin.

Motion to approve Resolution 2020-14 (Authorization of Payment of Reasonable and Customary Bills in the Event of a Recess or Absence of Quorum) moved by Stathis and seconded by Engel.

MINUTES

Motion to accept the minutes of the previous regular meeting and an intervening special meeting moved by Pope and seconded by Stathis.

Motion to accept the minutes of the December meeting moved by Pope and seconded by Stathis. Motion carried.

PUBLIC PORTION
No public present.

CORRESPONDENCE
No Correspondence

DIRECTOR’S REPORT

a. Replacement of Heating and Air Conditioning units began on January 23, 2020 and work will continue on the other unit until completion.

b. Recruitment of volunteers to serve on the Youth Advisory Board will begin with seventh and eighth graders.
c. The Net Lending Program will no longer be a service of BCCLS.

FINANCE REPORT

Bill List

**Hackbarth:** 12 items amounting to $11,500.48  
Moved to accept by Stathis, seconded by Lapin.  
Motion carried.

**Prestige:** 18 items amounting to $12,557.13  
Moved to accept by Stathis, seconded by Lapin.  
Motion carried.

Profit and Loss statements accepted as presented.

COMMITTEE REPORTS

None.

OLD BUSINESS

a. Architect Bills – No discussion on this item until the next meeting as more information is needed.

b. Construction Bond Application has been released and ready for review. A webinar is available to view and understand the requirements for the application. Grant writing will begin for approval of funds for new construction.

c. Motion was made to allow the Maywood Free Public Library to become Fine Free. 
Moved to accept by Engel and seconded by Pope. Stathis opposed 
Policy for this motion will be written and presented at the February meeting.

NEW BUSINESS

a. Motion was made to move $30,000 from the 2019 budget into the Capital Funds Account.  
Moved by Stathis and seconded by Engel.

b. Goals for 2020 were discussed. Suggestions were and increase in Tech classes, creation of a knitting class, increase in job seeking classes. More ideas to be forthcoming.

Stathis moved to adjourn at 7:43 PM, seconded by Cicarelli. Motion Carried. Meeting adjourned.

Respectfully submitted,
Eileen Engel, Secretary